

# Eastern Pennsylvania & Delaware Chapter of ACI

## Officers & Directors Meeting Minutes August 3, 2017

The Board of Directors met on August 3, 2017 at the Conshohocken Brewery in Bridgeport. Present for the meeting were Shawn Casey, Steve Cole, Stephen Lane, Dan Post and Mike Padula.

Meeting was called to order at 6:00 pm.

July's Board meeting minutes were approved.

### **Website**

Stephen Lane volunteered to help fine tune the Chapter's new website by tooling around the various pages and links to find out what is missing or incorrect and informing webmaster Mike Moxley so he can fix it.

### **New Directors**

Dan Post volunteered to be nominated for the post of Director when elections are held in December.

### **Bylaws**

The by-laws were discussed briefly. The current Chapter by-laws state that the Board can appoint committees as it deems necessary to properly conduct the affairs of the Chapter. The consensus was that the by-laws do not need to be changed to establish such items as an audit committee which the Board already has the authority to appoint.

### **Growing Membership**

Methods to grow membership were discussed. The following ideas were proposed:

- The Chapter should start a Linked-In page and have it connected to the Chapter website. This would bring more traffic to the website. A Facebook page was also considered but the opinion was that Linked-In is more professional than Facebook. The consensus was that the Chapter should appoint a member to act as Social Media Director to investigate and implement a social media page, preferably Linked-In.
- Sporting Clays was suggested as a possible Chapter social event since it is currently a very popular sport and a lot of people may come out for it. The consensus was that this should be discussed further at the next Board meeting.
- It was noted that the Chapter does not have an annual golf outing.
- The reinstatement of an Awards Banquet was discussed. The feeling was that the Chapter does not have enough participating members at the present time to generate the necessary nominations and attendance to make an Awards Banquet a rewarding experience. It was proposed that we investigate partnering with another organization such as the local ICRI chapter to observe and learn how they do their awards banquet.

## **Certification**

Mike Padula presented the following items:

- Is Barbara keeping a record of all the checks that are issued to the examiners? Is Barbara aware that an accurate record has to be kept for the issuing of 1099's? The examiners receive only a check in the mail with no supporting document. The examiners would like to get a "stub" with each check stating what the check was for and how much the examiner has been paid year-to-date.
- The Chapter is owed money by Philadelphia Water and the Concrete Union.
- Mike will review the certification pricing and inform the Board if any updates are needed.
- Mike would like to make the website easier to use for registering for certifications. He would like to add a calendar of classes whereby an interested party can click on the calendar event and be directed to a web page with information and a registration form.
- The registration forms need improvement.
- There are three certification classes scheduled for September.

**Next Board Meeting will be 9/7/2017 at Conshohocken Brewery in Bridgeport at 5:30 pm.**

It was decided that meeting on Thursday nights is more convenient for the Board members than Friday mornings.

**Next Dinner meeting will be 9/21/17**

The topic will be Ultra High-Performance Concrete – Larry Rowland will be the speaker.

Meeting was adjourned at 8:15 p.m.

Respectively submitted: Steve Cole, Vice-President, EPDACI